



Colorado Division of Real Estate

1560 Broadway, Suite 925, Denver, CO 80202

(303) 894-2166, dora_realestate_website@state.co.us

Colorado Real Estate Commission Continuing Education Course Application

Section 1: Provider Information

Course Provider

Contact Person

Address

Phone

City

State

Zip

Email

Section 2: Course Information

Course Title:

Delivery Method: ☐ In Person (Live)

☐ Distance Education*

Course Length: ☐ Hours

☐ Hours of CE Credit Requested

Course Frequency: ☐ Once

☐ Recurring

First date course will be offered: _____

* If offering this course as distance education, you must include the [Online Course Approval Checklist](#).

Section 3: Course Subject Area (mark all that apply)

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Agency | <input type="checkbox"/> RE Computer Principles | <input type="checkbox"/> RE Law | <input type="checkbox"/> RE Closings |
| <input type="checkbox"/> RE Construction | <input type="checkbox"/> Commercial RE | <input type="checkbox"/> Property Exchanges | <input type="checkbox"/> RE Ethics |
| <input type="checkbox"/> Land Development | <input type="checkbox"/> RE Appraisal | <input type="checkbox"/> RE Contracts | <input type="checkbox"/> Condos/Cooperatives |
| <input type="checkbox"/> RE Finance | <input type="checkbox"/> Property Management | <input type="checkbox"/> RE Energy | <input type="checkbox"/> RE Timesharing |
| <input type="checkbox"/> RE Geology | <input type="checkbox"/> Water/Waste Management | <input type="checkbox"/> RE Securities | <input type="checkbox"/> RE Marketing Principles |
| <input type="checkbox"/> Brokerage Administration | | | |

(RE = "Real Estate")

Section 4: Provider Type

I am a provider who is:

- ☐ A non-profit school owned, controlled, operated and maintained by a parochial or denominational institution exempt from general property taxation.
- ☐ Offering only educational services for which no money or other consideration is paid.
- ☐ A bona fide trade, business, professional or fraternal organization offering education that primarily benefits the organization's membership.
- ☐ An employing real estate broker offering education for the training of my own licensees.
- ☐ A continuing education program that is approved by the Division of Real Estate, which meets the requirements for maintaining or renewing A professional license issued by the Division.

Section 5: Required Documents

Every course submission must include the following information. Failure to include these documents may cause a delay in your course approval:

A detailed, timed outline, including learning objectives for each segment.

A copy of the instructor(s)' teaching credential and/or resume which includes educational, professional and teaching qualifications to present this course.

If the class is offered as distance education, you must include the Online Course Approval Checklist (see link in section 2).

If you feel that there are materials or documents beyond those listed above that would assist the Commission in making a determination on your course's approval, please include that information with this application.

Section 6: Attestation

I certify that I have read 12-61-110.5, C.R.S., and Commission Rule B, and that this course will contribute directly to the professional competence of the licensee. I am responsible for this course and the instructors, as well as for retaining course materials and attendance records for 4 years after the last date this course is offered. I will furnish said records to the commission upon request.

Printed Name

Signature

Date